

Flower & Food Fest 2023

Presented by Butler County Parks and Recreation
50% of the proceeds benefit the Penn State Master Gardeners of
Butler County

9:00am-2:00pm

Saturday May 20, 2023

Plant Sale & Food Truck Event

Deadline for applications and payment is April 30, 2023



VENDOR APPLICATION FORM

Booth spaces are 15' x 15'. There are a limited number of spaces with electricity; availability of electricity cannot be guaranteed. Booth fees are non-refundable and all fees must be paid in advance. **A reservation is made at the time payment is received.** Event will be held rain or shine. Butler County Parks and Recreation has the right to accept or deny Vendors at their sole discretion. To accommodate the interest and demands of the Community served by the Event, more than one vendor in any classification may be selected to participate. Flower and Food Fest is moving towards an all consumable and handmade market. We are looking forward to continuing this event with your participation.

Company Name: _____

Contact person: _____ Phone: _____

Address (City, State, Zip Code): _____

Email: _____ Website: _____

Please describe the product or service you will be providing at your booth: _____

Type of Products (check all that apply): _____ Plants/Flowers _____ Garden Items _____ Landscaping _____ Trees
_____ Fertilizer _____ Products

Alcohol sales need to limit any glass products, samples provided in plastic/paper cups. It is your responsibility to view driver licenses for all purchases *All products and displays are subject to approval.*

Basket Raffle items are requested and may be dropped off at the Registration tent. Registration tent is open Friday evening, 2:00pm-7:00pm or Saturday morning, 7:00am-9:00AM.

Basket Item(s) Provided- _____

Garden/Plant Vendor

- For Profit Business - \$75.00 per booth space BEFORE 3/29/2023
- For Profit Business - \$85.00 per space AFTER 03/30/2023
- Non Profit/At home business \$50.00
- I will need electricity - \$15.00 additional

Food Vendor with Insurance Certification, please provide menu to limit duplicate items.

- For Profit Business - \$75.00 per space Before 03/29/23
- For Profit Business - \$85.00 per space After 03/30/23, No registration available for food vendors after 4/30/22
- Electric Fee \$15.00 additional

Total Amount Due: _____ (There is a 2.65% fee that will be added to your total for all credit card charges. No American Express)

Please send all applications completed and with payment to 184 Alameda Park Rd. Butler, PA 16001. Checks can be made payable to "County of Butler". Food Vendors do need to provide insurance with their application. Thank you.

Check # _____ Check Amount: _____

Card Number # _____ Exp. _____

Name on the card: _____ CCV Code: _____ Zip code: _____

Signature

Please Read Carefully!

- **THIS IS A FULL DAY COMMITMENT.** No exhibit shall be taken down prior to the close of the event. Exhibitors breaking down their exhibit early will forfeit their opportunity to return to the event next year. Event will be held rain or shine.
- Vendor space is 15' x 15'. Vendors must provide their own tables, chairs, tent, extension cords, surge protectors, etc. unless previously arranged. There is limited availability for spaces with electricity.
- Exhibit set-up times are Friday, 2:00pm-9:00pm, and Saturday, 6:30am to 8:30am.
- All exhibits **MUST** be set up by 8:30am on the day of the event.
- **The venue gates will be closed to vehicle traffic at 8:30am Saturday morning** until the end of the event. No parking will be permitted within the venue. Exhibit displays must be dismantled by 4:00pm the day of the event.
- Exhibitors will be permitted to park in the exhibitor parking area in the Odd Fellows Loop. ONE parking pass per registration will be provided. **Vehicles in the vendor parking area cannot leave during the event.** Additional parking is located at the front of the park. Handicapped parking spaces will be strictly enforced. Vehicles cannot remain at vendor spaces.
- All vendors are responsible for their tent and equipment. All tents must be weighted down.
- **I have read and agree with the information above**

COVID-19

I am aware of the CDC and Pennsylvania Department of Health Guidelines as pertain to social distancing and use of face coverings in public. I am in possession of a mask/face covering and (unless exempt from doing so) I will wear same while entering/leaving the event, while moving about the event and at any time that I am not practicing social distancing. I understand and acknowledge that my participation in this event might subject me to the risk of associating with individuals who might be COVID-19 positive. As such, there is the risk that this activity could expose me to the COVID-19 virus. I undertake this activity with said knowledge and accept the risk associated therewith.

Signature

Waiver of Responsibility

I, _____, (your name) PERSONALLY AND ON BEHALF OF _____ (business name) do hereby waive, remise, release, quitclaim and forever discharge the Butler County Parks and Recreation Department, employees and volunteers, for any damages that may occur to any personal property located in or around my booth, including but not limited to equipment or other items used by me or anyone acting on my behalf and understand that I shall be solely liable for any loss or damage associated with any property under my control.

I do hereby further waive, remise, release, quitclaim and forever discharge the Butler County Parks and Recreation Department, employees and volunteers for any damages as a result of any injuries incurred by me or by my agents or volunteers as a result of their participation in the Butler County Parks and Recreation Department Flower and Food Fest and further agree and understand that I shall be solely liable for said injuries or damages and shall indemnify and hold Butler County Parks and Recreation Department, its employees and volunteers free and harmless from the same. Finally, by signing below, I also agree that I have read and agree to the terms and conditions outlined in the Vendor Information & Agreement section of this application.

I, the undersigned, have read this agreement and understand all its terms. I execute it voluntarily and with full knowledge of its significance. (If signing for a company you must put the name of the company, your position with the company, and you must sign on behalf of both yourself and the company.)

Exhibitor Signature _____ *Date* _____

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